

Office of the Registrar

Access to Information and Protection of Privacy - The information on this form is collected under the authority of the Memorial University Act (RSNL 1990 Chapter M-7) and is needed for and will be used to update your student record. If you have any questions about the collection and use of this information contact the Associate Registrar, Registration and Enrolment Services at 864-8260.

COURSE CHANGE FORM

- This form is for the purpose of making changes to your registration and should be used only when such changes cannot be made through Memorial Self-Service.
- Once completed it must be returned to the Registrar's Office by the appropriate deadline date. The date it is received will be the effective date of the course change.
- The normal course load in a semester is 15 credit hours and in a session is 6 credit hours.
- 4) Deadlines for adding and/or dropping courses can be found in the University calendar. In the case of courses offered in sessions, accelerated courses and courses offered outside normal time frame of a semester or session the deadline dates are prorated. For further details contact the Office of the Registrar.

			Office of the Registrar.									
Student Number		Last Nama			Firet	Namo]	
Student Number Fall 20 Winter 20 Spring 20 SECTION 1: COUR	SES IN WHICH YO Subject and Course	Telephone N can contact y	ature (Required) umber and/or @m/ou in the event of	problems pro	ere the Reg ocessing this	s form.	ECTIONS		ID 3.			
SECTION 2. COURT Subject Sub	Number SES TO BE DROPP al liability deadline is go the first day of lecturation form. UNDERGRADUATE following semester-tructor and either the GRADUATE STUDEN	Section Section White is a section of the department of the depa	g the first day of le udents withdrawin ntil the end of wee tes without acader nent of your major, of week seven the	ectures in any g from their p k seven no signic penalty on or if you have signature of t	semester for programs. 2 gnatures are enot declare the head of y	or undergradu I) If you are d required. 2) ional circumst ed a program, your academic	ate student ropping all After week fances and the head of	s dro cours	ppingees, ren un with tacade	olease us atil the last the perm emic unit even - yo	se the ast day nission t of the ou can	
of lectures the approx	val of the Dean of Gra	Section	so required.	required. Signature: Instructor		Signature: Academic Unit He			_ · _ ·			

This form is valid only if properly stamped or signed by the Registrar's Office, and only if you satisfy all applicable University regulations.